

The Addams Family

Congratulations! Welcome to the Portage Central Musical family! Portage Central has a long tradition of excellence in the performing arts and you are now part of this outstanding tradition. Hopefully, this experience will be a combination of learning, artistic growth, and fun. The production staff's goal is to produce a great environment to learn in resulting in a show of high quality. We need your total commitment and dedication to accomplish this. Please read the following items carefully.

Production Team:

Director: Sandra Davis

Producer/Parent Organizer: Ashley Bowen

Stage Manager: Audrey Scanlon*

Props:

Hair and Make Up: Hannah Hall*

Lights:

Student Directors: Molly Podiak, Kathryn Fulton, Katelyn Scanlon

Music Director: Cindy Hunter

Choreographer: Carlee Stoker

Scenic Designer/Painter: Bella Chadwick

Costumes:

Box Office: Kris Fulton

Sound: Garrett Robinson*

Rehearsal: Rehearsal Calendar is posted at www.pchsperformingarts.org We have passed out a specific calendar for the next two weeks. After we see how quickly the group works the remainder of the schedule will be distributed. You will notice the care that was given in creating this schedule. At this point, it is expected that we will live by this. You will notice that the rehearsals in the first few weeks are group specific. The whole company will have rehearsals everyday as we get closer to opening (after Spring Break). You may not have to attend every rehearsal at the beginning. This will depend on your role in the show. Make sure you have your script, music, a pencil, and/or dancing shoes at every rehearsal. Please be **prompt and prepared**. We won't waste your time. Don't waste ours by being late or unprepared. **The students must have a reliable ride. When we are done with rehearsal the kids are to wait by the Mustang to be picked up. There will not be direct adult supervision. Please remember we are guests in this school!!! You should be sitting there quietly, perhaps reading a book or doing homework.

Absences: All absences must be excused. Unexcused absences may result in expulsion in the show. If you will miss a rehearsal due to illness, **you need to contact Ms. Bowen or Mrs. Hunter**. All other absences have been collected at this time. No additional conflicts will be honored. PC office phone is 323-5600. Email is the preferred method of communication. (abowen@portageps.org and chunter@portageps.org)

Snow Days: Because of the time of year, we are bound to run into some snowy weather. Please keep an eye on the website www.pchsperformingarts.org for updates and cancellations. Often time school will be cancelled but activities in the afternoon/evening will be cleared. It is crucial that we have rehearsal when we can. Our schedule is tight and we cannot afford to lose days.

Special Rehearsals:

Tech Sunday: All cast and crew are **required to attend** this rehearsal on **Sunday, April 29 from 12 p.m. until 8 p.m.** Dinner will be provided.

Dress Rehearsals: Required for ALL.

Strike: May 6th after the show- Dinner will be provided.

Show Dates (note double show on Saturdays):

Thursday, May 3 at 7:00

Friday, May 4 at 7:00

Saturday, May 5 at 2:00 and 7:00

Sunday, May 6 at 2:00

Eligibility: This is an extra-curricular activity and you **must maintain a passing grade point average to participate.** Code of conduct must also be followed.

Rehearsal behavior: Producing a large musical is a complicated and challenging endeavor. Use rehearsal time wisely. Talking or fooling around **will not** be tolerated and could result in expulsion from the cast. Bring homework to do during down time. Remember, no food or drinks are allowed in the auditorium.

Fees:

- **Costume fee:** Due to the high cost of costuming for this production, we are requesting a \$30 costume fee to use for rental, construction, and cleaning. Most people will provide their own *****Shoes*****
- **Tech Sunday Dinner fee:** Please contribute \$10 to cover tech dinner costs.
- **Strike Dinner:** We will also have dinner after strike. This is an incentive to get done as quickly as possible and also a time for us to celebrate the work and legacy of our seniors. Please contribute \$10 to this meal.
- **Total Fees to Portage Central Theatre:** \$50 (\$30 for costumes, \$10 for tech meal, \$10 for strike meal)

Pay to Participate fee: \$30 (this fee goes toward the Portage Public Schools general fund and does not fund the musical). You must see Mrs. Crystal Dimick to take care of this

Donors and Sponsors: This is very important component of our success. Every family has two major marketing responsibilities. The first is to commit to hanging up posters advertising our show. We will pass these out and will not accept family orders until the form is turned back in. The second responsibility is to raise \$150 through contributions and sponsorship to the musical. This can be done by recruiting businesses, friends, neighbors, or family members to contribute. The forms will be posted on the PCHS Performing Arts Website.

Parent Groups: As many of you know, the musical is a huge project that requires so much more than just what happens on stage. It is expected that every parent volunteer time to the production. We simply cannot do what we do without parent help. Please fill out the parent volunteer form with your preferences regarding committee work. With everyone helping, we will be able to accomplish all of our tasks. Please contact Ashley Bowen with questions regarding parent groups: abowen@portageps.org.

We're all looking forward to beginning the rehearsal process. *The Addams Family* is sure to be a hit with our united commitment and hard work.